

S E P I A

W E D D I N G & E V E N T V E N U E

G R E E N B A Y • T W O R I V E R S

*Wedding
Guide*

2019 - 2020

Welcome

WE'RE BEYOND EXCITED THAT YOU HAVE CONSIDERED ONE OF OUR TWO VENUES FOR YOUR SPECIAL DAY!! OUR VENUES OFFER UNMATCHED WARMTH & A FEELING OF SERENITY. EACH ONE IS FILLED WITH FASCINATING CHARACTER THAT CAN ONLY BE FOUND IN CENTURY OLD BUILDINGS. WE ESPECIALLY LOVE HOW THE SIGNATURE WATER FEATURES BECOME A TALKING POINT AMONG YOUR GUESTS. THE OPEN FLOOR-PLANS ARE WAITING FOR YOU TO ADD YOUR CREATIVE TOUCH!

WE OFFER CEREMONY & RECEPTION PACKAGES, INCLUDING: A WEEKDAY COURTHOUSE ALTERNATIVE, A PACKAGE TO RENT BOTH VENUES, AND AN ALL-INCLUSIVE OPTION SO THE ENTIRE WEDDING CAN TAKE PLACE AT ONE CONVENIENT LOCATION. JUST THINK! WHEN THE CEREMONY IS DONE, GUESTS ENJOY COCKTAILS WHILE OUR PROFESSIONAL STAFF TRANSFORMS THE ROOM INTO A BREATH-TAKING RECEPTION SITE. TO TOP IT OFF, WE INCLUDE A COMPLIMENTARY ON-SITE DAY-OF COORDINATOR TO INSURE SOMEONE IS AT YOUR SIDE EVERY STEP OF THE WAY!

OUR VENUES ARE OPEN YEAR ROUND WITH HEAT & AIR-CONDITIONING, AND WE ARE HANDICAP FRIENDLY. BE SURE TO FOLLOW US ON SOCIAL MEDIA AT FACEBOOK.COM/SEPIACHAPEL AND @SEPIACHAPEL ON INSTAGRAM TO SEE FRESH IDEAS HAPPENING EVERY DAY AT OUR VENUES! CONTACT US TODAY. IT WOULD BE OUR HONOR TO GIVE YOU A PERSONAL TOUR!

SINCERELY,

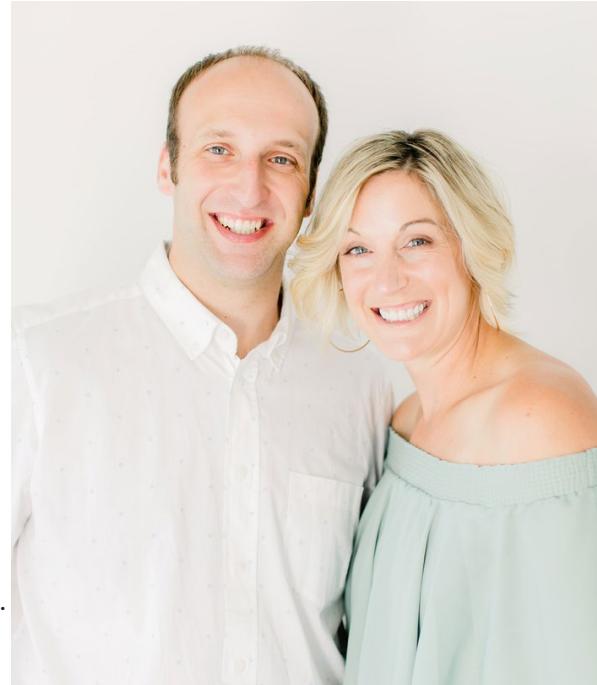
The Sepia Family

PHONE/TEXT (920) 680-1614 | EMAIL: INFO@SEPIACHAPEL.COM | WWW.SEPIACHAPEL.COM

Meet the Owners

BARRY KRAHN, A SEYMOUR NATIVE, WAS THE CONTRACTOR FOR BOTH THE GREEN BAY & TWO RIVERS RENOVATION PROJECTS. THE TWO RIVERS LOCATION HAS SINCE GONE ON TO WIN THE "BEST HISTORIC RENOVATION" BY WISCONSIN MAIN STREET 2017. BARRY IS QUIET IN NATURE, BUT ONE YOU CAN COUNT ON TO GET THE JOB DONE! HIS LOVE FOR BUILDING WAS EVIDENT EARLY IN LIFE. HE BECAME AN APPRENTICE FOR FAGER HOMES DURING HIGH SCHOOL, AND WORKED WITH THEM FOR THE NEXT 12 YEARS. HIS FUTURE PATH CHANGED AFTER MEETING GINA DURING THE GREEN BAY RENOVATION. BARRY HAS HIS DEGREE IN ACCOUNTING AND HANDLES ALL FINANCIALS AND OPERATIONS.

HE ENJOYS SUPPORTING OTHER LOCAL BUSINESS THROUGH HIS RECENT INVOLVEMENT WITH THE TWO RIVERS BUSINESS ASSOCIATION.

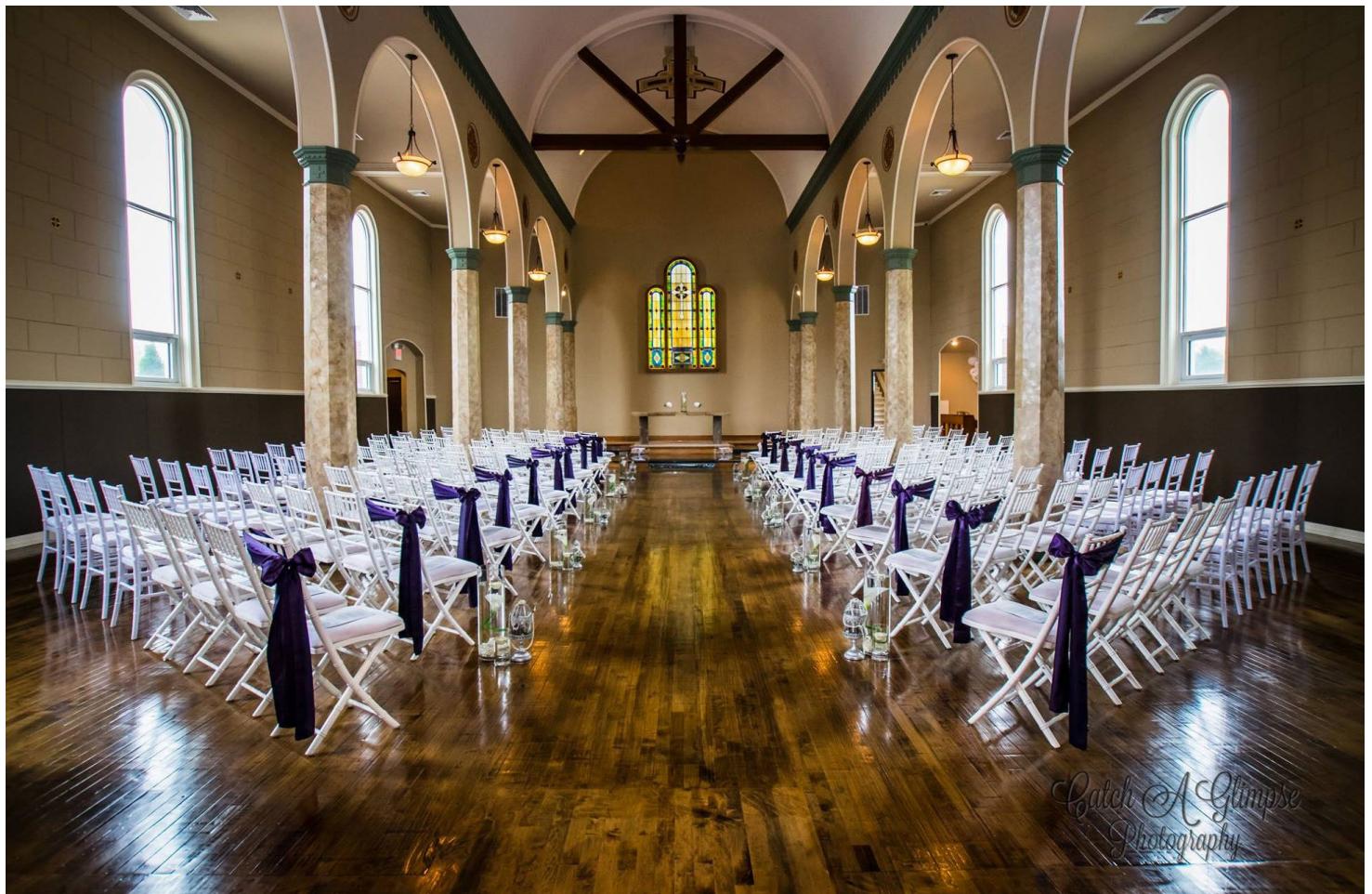


GINA KRAHN GREW UP IN DEPERE WI. SHE CHERISHES DAYS OUTDOORS AT THEIR FAMILY COTTAGE IN CRIVITZ. SHE LOVES PADDLE-BOARDING & WATERSKIING WHEN THEIR BUSY SCHEDULES PERMIT. SHE EARNED HER BACHELORS DEGREE FROM UW OSHKOSH, AND SPENT 16 YEARS IN THE GAME INDUSTRY. SHE COMPLETED THE URBAN HOPE ENTREPRENEURSHIP SERIES, & EVENTUALLY LEFT HER JOB IN GAME DESIGN TO PURSUE HER DREAM OF BECOMING AN ENTREPRENEUR. IN 2010, SHE STUMBLED UPON THE VACANT HOLY MARTYRS CHURCH BUILDING ON FINGER ROAD, PURCHASED IT, & NEVER LOOKED BACK. AS FATE WOULD HAVE IT, SHE HIRED FAGER HOMES TO TAKE ON THE RENOVATION PROJECT, AND THE REST IS HISTORY! SHE IS ON THE ADVISORY BOARD FOR CASA OF MANITOWOC COUNTY.

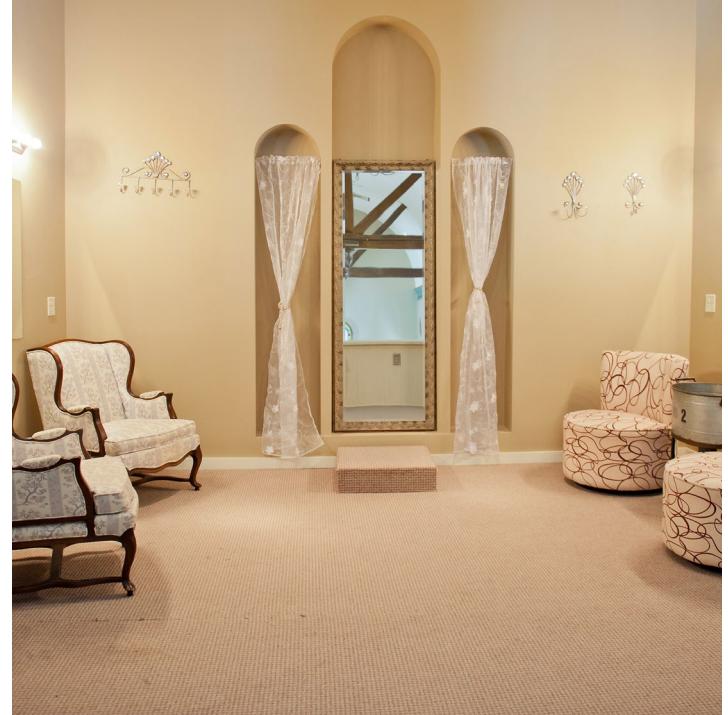
BARRY & GINA WERE MARRIED IN SEPTEMBER OF 2011 AT THEIR GREEN BAY CHAPEL. THEY PURCHASED THEIR SECOND LOCATION IN TWO RIVERS IN 2016 & HELD THEIR FIRST EVENT ON AUGUST 10, 2017. TOGETHER THEY HAVE TWO CHILDREN, OWEN AND GRAYSON, AND THEIR FAMILY DOG, FORREST. THEY HAVE PLANTED THEIR ROOTS IN TWO RIVERS, AND ARE LOVING THIS JOURNEY GOD IS TAKING THEM ON!

Sepia - Green Bay

THE GREEN BAY VENUE WAS BUILT IN 1883 & HAS CAPACITY FOR 200 GUESTS. THERE'S EXPOSED BEAMS, VAULTED BARREL CEILINGS, ORIGINAL HARDWOOD FLOORS, TWO PRIVATE CHANGING SUITES, A FULL BAR, & AN OUTDOOR COURTYARD FOR COCKTAIL HOUR! MOST NOTABLY, VOWS ARE EXCHANGED ON THE AREA'S ONLY GLASS TOPPED ALTAR WITH WATER STREAMING BENEATH.



Sepia - Green Bay



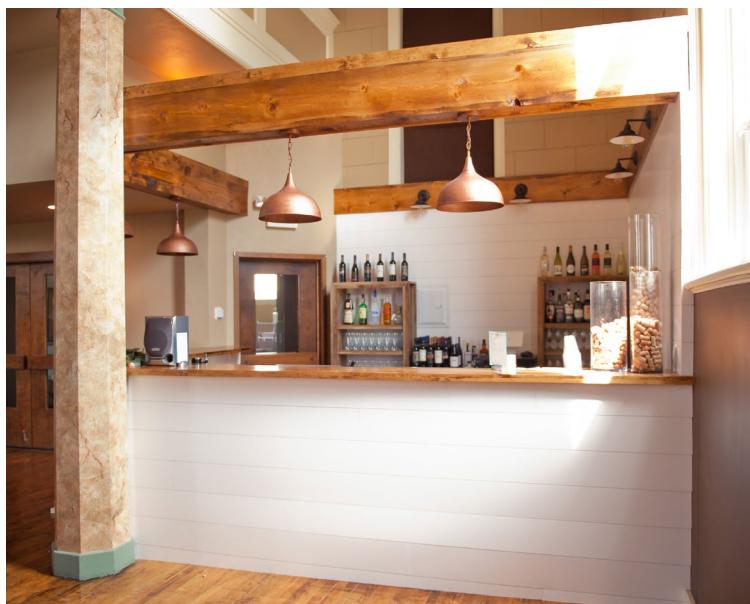
TOP LEFT - OUTDOOR COURTYARD

MIDDLE - GLASS TOPPED ALTAR WITH WATER BENEATH

BOTTOM LEFT - FULL SERVICE BAR

TOP RIGHT - OLD CHOIR LOFT CHANGING SPACE

BOTTOM RIGHT - CHANGING SUITE WITH BATHROOM



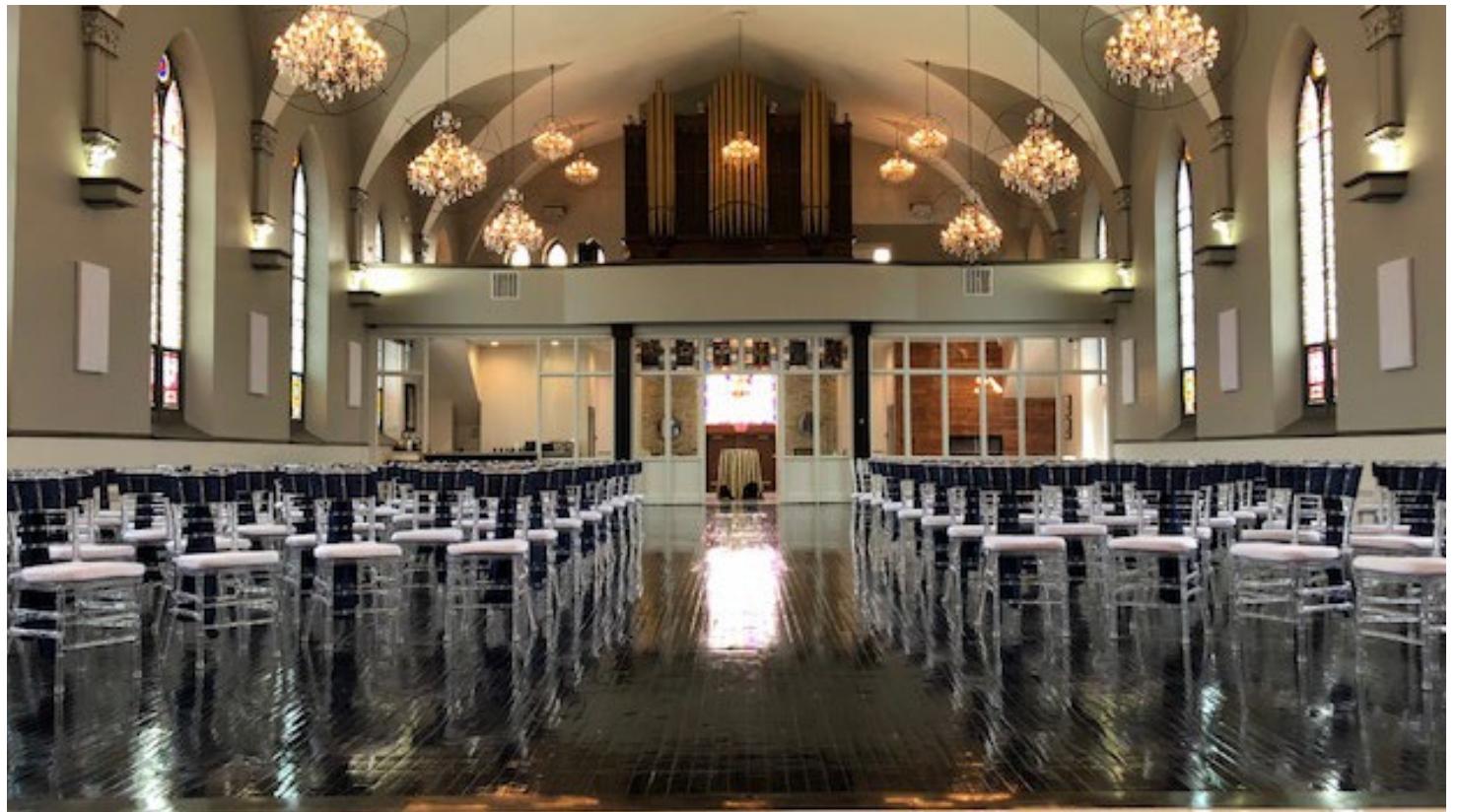
Sepia - Green Bay



Photo Credit: KLEM Studios

Sepia - Two Rivers

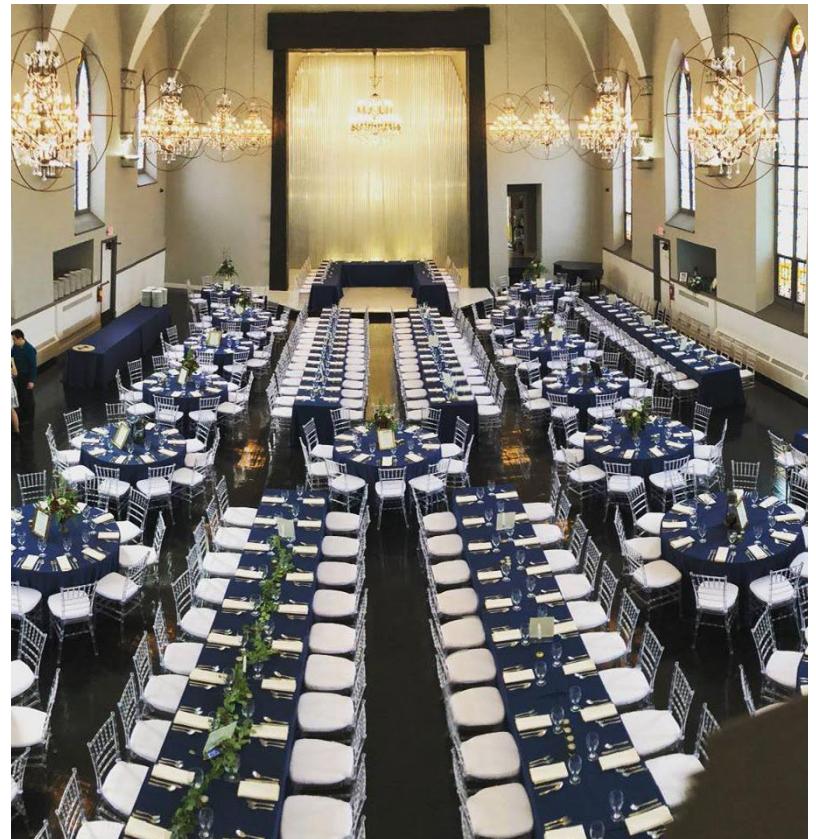
THE TWO RIVERS VENUE WAS BUILT IN 1891 AND IS LISTED ON THE NATIONAL REGISTER OF HISTORIC PLACES. IT WAS RECENTLY AWARDED 'BEST HISTORIC RENOVATION' BY WISCONSIN MAIN STREET, AND HAS CAPACITY FOR **350 GUESTS**. IT'S LOCATED BY THE BANKS OF THE EAST TWIN RIVER, WHERE ICONIC MACKINAW FISHING BOATS ARE DOCKED IN ROWS. THERE'S SOARING GLOBE CHANDLIERS, A COZY FIREPLACE & LOFT SPACE, EBONY STAINED ORIGINAL HARDWOOD FLOORS, A FULL SERVICE BAR, & A MAGNIFICENT 24 FOOT INDOOR WATERFALL!



Sepia - Two Rivers



TOP LEFT - REPURPOSED FIREPLACE WALL



BOTTOM LEFT - 24' INDOOR WATERFALL

TOP RIGHT - LAYOUT FOR 350 GUESTS

BOTTOM RIGHT - GLOBE CHANDELIERS



We have everything you need for your dream wedding!



TOP LEFT: RUSTIC WOOD TABLE TOPS

BOTTOM LEFT: 5' ROUNDS (8-10 GUESTS)

TOP RIGHT: WOOD KINGS TABLE

RIGHT MIDDLE: COCKTAIL TABLES

BOTTOM RIGHT: LONG TABLES

WE ALSO HAVE: LINENS, DINNERWARE, & DECOR



Wedding Package Rates

TIMELESS CEREMONY

GREEN BAY OR TWO RIVERS CEREMONY - \$995

CHERISHED CEREMONY

GREEN BAY OR TWO RIVERS CEREMONY - \$1,695

ENTIRE DAY 9A-5P - ADD \$500

TIMELESS RECEPTION

GREEN BAY OR TWO RIVERS RECEPTION - \$1,495

TIMELESS CEREMONY WITH RECEPTION (CEREMONY INCLUDED!)

GREEN BAY OR TWO RIVERS ALL-INCLUSIVE CEREMONY & RECEPTION - \$1,995

ENTIRE DAY 11A-11P - ADD \$500

WEEKDAY COURTHOUSE ALTERNATIVE CEREMONY

GREEN BAY OR TWO RIVERS CEREMONY - \$395

HOST GATHERING AFTER CEREMONY - \$150

PACKAGE AVAILABLE TUESDAY THRU THURSDAY (FRI, SAT, HOLIDAYS, & HOLIDAY WEEKENDS EXCLUDED)

HISTORIC DREAMS

GET BOTH VENUES FOR ONE MAGICAL DAY!! GREEN BAY PLUS TWO RIVERS - \$4,195

EXTENDED REHEARSAL

COMPLIMENTARY REHEARSAL IS LIMITED TO 1 HOUR

ADDITIONAL TIME - \$100/HR

REHEARSAL TIME AND DATE IS AT SEPIA'S DISCRETION & BASED ON CALENDAR OF EVENTS

EXTRAS

ADD NON-DENOMINATIONAL OFFICIANT TO A CEREMONY PACKAGE - \$350

ADD LIVE MUSIC TO A CEREMONY PACKAGE - CHOOSE: HARP OR PIANO OR ACOUSTIC GUITAR/VOCALS - \$400

ADD OUR VOCALIST TO A CEREMONY PACKAGE WITH HARP OR PIANO - \$200

ADD POST CEREMONY MUSIC, BY THE SAME ARTIST, IMMEDIATELY FOLLOWING CEREMONY - \$100/HR

BILLING TIME BEGINS IMMEDIATELY AFTER THE CEREMONY - 1 HOUR MINIMUM / 4 HOUR MAXIMUM

Wedding Ceremony

TIMELESS CEREMONY - \$995

- 3 HOURS EXCLUSIVE USE OF THE VENUE - CHOOSE: 11A -2P OR 3P-6P
- COMPLIMENTARY ON-SITE DAY-OF COORDINATOR
- TWO PRIVATE CHANGING SPACES TO USE AS YOU WISH
- CHIAVARI CHAIRS
- WIRELESS MICROPHONES
- MUSIC OPTIONS AS FOLLOWS: HIRE YOUR OWN ARTIST OR PLUG INTO HOUSE SYSTEM

USE YOUR PHONE /TABLET & DEDICATE A FRIEND TO PLAY - DEVICE MUST HAVE A 3.5 MM HEADPHONE JACK

- HIRE YOUR OWN OFFICIANT
- DECORATE / CUSTOMIZE AS YOU WISH

CHERISHED CEREMONY - \$1,695

- 3 HOURS EXCLUSIVE USE OF THE VENUE - CHOOSE 11A-2P OR 3P-6P
(ADD \$500 FOR ENTIRE DAY 9A-5P)
- COMPLIMENTARY ON-SITE DAY-OF COORDINATOR
- TWO PRIVATE CHANGING SPACES TO USE AS YOU WISH
- CHIAVARI CHAIRS
- WIRELESS MICROPHONES
- LIVE MUSIC - CHOOSE: PIANO | HARP | ACOUSTIC GUITAR/VOCALS

*ARTIST AND INSTRUMENT DEPENDENT ON AVAILABILITY

- NON-DENOMINATIONAL ORDAINED OFFICIANT
- DECORATE / CUSTOMIZE AS YOU WISH

Wedding Reception

TIMELESS RECEPTION - \$1,495

- EXCLUSIVE USE OF THE VENUE FROM 3-11P
- COMPLIMENTARY ON-SITE DAY-OF COORDINATOR
- CUSTOM ROOM LAYOUTS
- CHIAVARI CHAIRS WITH TABLES - CHOOSE: WOOD | ROUND | LONG
- HEAD TABLE - CHOOSE: SPANNING | SWEETHEART | KING
- FLOORLENGTH POLY LINENS IN THESE COLORS CHOICES:

WHITE | IVORY | BLACK | BLUSH | BURGUNDY | CHAMPAGNE | CHARCOAL | NAVY | EGGPLANT

ADDITIONAL COLORS AND FABRICS AVAILABLE FOR EXTRA FEE

- POLY LINEN NAPKINS IN 18 COLORS WITH DESIGNER FOLD
- GLASS STEMWARE WITH PREMIUM DISPOSABLE DINNER & FLATWARE

UPGRADE TO CHINA FOR \$2.50 PER PERSON

- BARTENDERS | PROFESSIONAL SERVICE STAFF
- COMPLIMENTARY CAKE CUTTING AFTER DINNER
- BRIDE & GROOM DRINK COMPLIMENTARY: TAP BEER | HOUSE WINE | CALL DRINKS
- 1 COMPLIMENTARY DRINK TICKET FOR WEDDING PARTY

All Inclusive Ceremony & Reception

TIMELESS CEREMONY WITH RECEPTION - \$1,995

- **TIMELESS CEREMONY INCLUDED!! (SEE TIMELESS CEREMONY DETAILS)**
- EXCLUSIVE USE OF THE VENUE 3P-11P

ENTIRE DAY 11A-11P - ADD \$500

- COMPLIMENTARY ON-SITE DAY-OF COORDINATOR
- TWO PRIVATE CHANGING SPACES TO USE AS YOU WISH
- WIRELESS MICROPHONES
- CUSTOM ROOM LAYOUT
- CHIAVARI CHAIRS WITH TABLES - CHOOSE: WOOD | ROUND | LONG
- HEAD TABLE - CHOOSE: SPANNING | SWEETHEART | KING
- FLOORLENGTH POLY LINENS IN THESE COLORS CHOICES:

WHITE | IVORY | BLACK | BLUSH | BURGUNDY | CHAMPAGNE | CHARCOAL | NAVY | EGGPLANT

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- GLASS STEMWARE WITH PREMIUM DISPOSABLE DINNER & FLATWARE

UPGRADE TO CHINA FOR \$2.50 PER PERSON

- BARTENDERS | PROFESSIONAL SERVICE STAFF
- COMPLIMENTARY CAKE CUTTING
- BRIDE & GROOM DRINK COMPLIMENTARY: TAP BEER, HOUSE WINE, & CALL DRINKS
- 1 COMPLIMENTARY DRINK TICKET FOR WEDDING PARTY

Weekday Ceremony

COURTHOUSE ALTERNATIVE WEEKDAY WEDDING - \$395

- SIMPLE WEEKDAY CEREMONY IS AVAILABLE - TUES, WED, & THURS

ALL WEEKENDS, HOLIDAYS, AND HOLIDAY WEEKENDS EXCLUDED

- EXCLUSIVE USE OF VENUE FROM 11:30 to 12:30 (**NOON CEREMONY**)
- DIGITAL MUSIC - PLUG YOUR PHONE/DEVICE INTO THE HOUSE SYSTEM

THEN DEDICATE A FRIEND TO PLAY - DEVICE MUST HAVE 3.5MM HEADPHONE JACK

- NON-DENOMINATIONAL ORDAINED OFFICIANT TO PERFORM CEREMONY
- PERSONALIZED 15-20 MIN. CEREMONY WRITTEN FOR YOU

YOU FILL OUT A SIMPLE QUESTIONNAIRE PRIOR TO THE WEDDING

- UNITY CANDLE PROVIDED FOR CEREMONY
- AISLE DECORATIONS - CHOOSE: RUSTIC LANTERNS OR GLASS VASES W/CANDLES
- CHIAVARI CHAIRS
- INVITE YOUR FRAMILY, FRIENDS, & TWO WITNESSES
- YOU APPLY FOR & BRING MARRIAGE LICENSE - WE FILE IT FOR YOU

*ADD 1 HOUR POST CEREMONY RECEPTION FOR \$150 - INCLUDES:

- BRING YOUR OWN LIGHT FOOD/SNACKS - YOU PROVIDE ALL SUPPLIES TO SERVE & WARM FOOD
- ONE WOOD SLAB SET ON WHISKEY BARRELS PROVIDED FOR FOOD DISPLAY
- 2 COCKTAIL TABLES WITH WHITE LINENS FOR MINGLING

ADDITIONAL TABLES & LINEN PACKAGE AVAILABLE FOR FEE - PLEASE ASK.

- FULL CASH BAR OPTIONAL - \$10 PER PERSON BEVERAGE MINIMUM APPLIES
- BRIDE & GROOM RECEIVE ONE COMPLIMENTARY RAIL OR CALL DRINK

POST CEREMONY GUIDELINES: RECEPTION CONCLUDES AT 1:30. YOU MAY TAKE UP TO 30 ADDITIONAL MIN. TO CLEAN UP THE FOOD AREA. ADDITIONAL FEES INCURRED IF TIMEFRAMES ARE NOT FOLLOWED. DISPOSABLE DINNERWARE AND FLATWARE AVAILABLE THROUGH SEPIA AT \$1.50/PERSON UPON REQUEST. BECAUSE OF OUR LIQUOR LICENSES GRANTED IN BOTH GREEN BAY AND TWO RIVERS, ALL BEVERAGES MUST BE PURCHASED AND SERVED THROUGH SEPIA. NO CARRY-INS OF ANY KIND ARE ALLOWED. (DOES NOT APPLY TO BABIES & CHILDREN 2 & UNDER, & THOSE WITH DOCUMENTED DIETARY RESTRICTIONS) IF CASH BAR OPTION IS NOT SELECTED, NO BARTENDERS ARE PROVIDED. SOFTDRINKS WILL BE SELF-SERVE TUBS.

Two Venues For One Magical Day!

HISTORIC DREAMS - \$4,195

- USE **BOTH VENUES!!** THIS PACKAGE IS FOR 100 GUESTS OR LESS.

CAN ACCOMODATE UP TO 200 GUESTS, BUT EXTRA TRANSPORTATION FEES APPLY

- CHOOSE 1 OF SEPIA'S VENUES AS YOUR CEREMONY SITE 11A-2PM
- USE THE OTHER SEPIA CHAPEL AS THE RECEPTION SITE 3PM-11PM *DISTANCE 39 MILES
- COMPLIMENTARY SHUTTLE BUS FOR ALL 100 GUESTS TO & FROM THE RECEPTION VENUE

GUESTS ARE PICKED UP AT THE RECEPTION SITE, TRANSPORTED TO CEREMONY SITE, AND THEN CONVENIENTLY DROPPED BACK OFF AT THE RECEPTION VENUE IMMEDIATELY FOLLOWING CEREMONY.

- ON-SITE DAY-OF COORDINATOR
- PRIVATE CHANGING SPACES TO USE AS YOU WISH
- *LIVE CEREMONY MUSIC - CHOOSE: PIANO | HARP | ACOUSTIC GUITAR/VOCALS

*ARTIST AND INSTRUMENT DEPENDENT ON AVAILABILITY

- NON-DENOMINATIONAL ORDAINED OFFICIANT TO PERFORM CEREMONY
- WIRELESS MICROPHONES
- CUSTOM LAYOUTS
- CHIAVARI CHAIRS WITH TABLES - CHOOSE: WOOD | ROUND | LONG
- HEAD TABLE - CHOOSE: SPANNING | SWEETHEART | KING
- FLOORLENGTH POLY LINENS IN THESE COLORS CHOICES:

WHITE | IVORY | BLACK | BLUSH | BURGUNDY | CHAMPAGNE | CHARCOAL | NAVY | EGGPLANT

ADDITIONAL COLORS AND FABRICS AVAILABLE FOR ADDITIONAL FEE

- POLY LINEN NAPKINS IN 18 COLORS WITH DESIGNER FOLD
- GLASS STEMWARE WITH PREMIUM DISPOSABLE DINNER AND FLATWARE

CHINA AVAILABLE FOR \$2.50 PER PERSON

- BARTENDERS | PROFESSIONAL SERVICE STAFF
- COMPLIMENTARY CAKE CUTTING
- BRIDE & GROOM DRINK COMPLIMENTARY: TAP BEER | HOUSE WINE | CALL DRINKS
- 1 COMPLIMENTARY DRINK TICKET FOR WEDDING PARTY
- DISCOUNTED ROOM RATES AT NEARBY HOTELS

Sample Itineraries

SAMPLE WEDDING DAY ITINERARIES

EXAMPLE - CEREMONY TIME SLOT OF 11:00 AM - 2:00 PM

- 11:00 ARRIVE AT VENUE & GET READY
- 12:30 OR 1:00 CEREMONY
- 1:20 PHOTOS
- 2:00 DEPARTURE

EXAMPLE - CEREMONY TIME SLOT OF 3:00 PM - 6:00 PM

- 3:00 ARRIVE AT VENUE | HAIR & MAKE-UP | PHOTOS BEGIN
SEPERATE PHOTOS WITH GIRLS THEN GUYS OR FIRST LOOK & TAKE PHOTOS TOGETHER
- 4:00 CEREMONY
- 4:30 FAMILY PHOTOS | COCKTAILS FOR GUESTS

EXAMPLE - CEREMONY & RECEPTION TIME SLOT 3:00 PM - 11:00 PM

- 4:00 CEREMONY
- 4:30| 5:00 PHOTOS IN CHAPEL
- 5:30 COCKTAIL HOUR
- 6:30 DINNER
- 7:30 FIRST DANCE
- 11:00 DEPARTURE

Wedding Beverage Menu

CHOOSE ONE OF THE FOLLOWING 5 PACKAGES

OPTION 1 >>>UNLIMITED TIMELESS PACKAGE

UNLIMITED BEVERAGES	FIRST HOUR - \$6	SECOND HOUR -\$3	EACH HOURAFTER-\$1
DOMESTIC TAP BEER - CHOOSE 1 (BUD LIGHT, MILLER LITE)			
SOFT DRINKS - INCLUDES (SODA, SOFT DRINKS, JUICE, BOTTLED WATER)			
COFFEE AND ASSORTMENT OF CREAMERS			

OPTION 2>>>UNLIMITED CHERISHED PACKAGE

UNLIMITED BEVERAGES	FIRST HOUR - \$9	SECOND HOUR-\$5	EACH HOURAFTER-\$2
CRAFT OR DOMESTIC TAP BEER - CHOOSE 1 (BUD LIGHT, MILLER LITE, SPOTTED COW, CAPITAL AMBER)			
HOUSE WINE - CHOOSE 2 (PINOT GRIGIO, CHARDONNAY, PINOT NOIR, CABERNET)			
SOFT DRINKS - INCLUDES (SODA, SOFT DRINKS, JUICE, BOTTLED WATER)			
COFFEE AND ASSORTMENT OF CREAMERS			

OPTION 3>>>UNLIMITED DREAM PACKAGE

UNLIMITED BEVERAGES	FIRST HOUR - \$12	SECOND HOUR-\$6	EACH HOURAFTER-\$2
CRAFT OR DOMESTIC TAP BEER - CHOOSE 1 (BUD LIGHT, MILLER LITE, SPOTTED COW, CAPITAL AMBER)			
HOUSE WINE - CHOOSE 2 (PINOT GRIGIO, CHARDONNAY, PINOT NOIR, CABERNET)			
RAIL OR CALL BRAND MIXED DRINKS			
SOFT DRINKS - INCLUDES (SODA, SOFT DRINKS, JUICE, BOTTLED WATER)			
COFFEE AND ASSORTMENT OF CREAMERS			

- ADD A CHAMPAGNE TOAST AT THE CONCLUSION OF YOUR CEREMONY - \$2/PERSON
- ADD BOTTLE(S) OF HOUSE WINE TO YOUR DINNER TABLES - \$16/BOTTLE

OPTION 4>>>CASH BAR

- YOU MAY CHOOSE TO HAVE GUESTS PAY FOR THEIR OWN DRINKS, BUT MINIMUMS APPLY. (SEE BELOW)
IF MINIMUMS ARE NOT MET, YOU ARE RESPONSIBLE FOR THE DIFFERENCE.

OPTION 5>>>DISCOUNTED DRINK TICKETS

- TICKET VALID FOR DOMESTIC BEER, HOUSE WINE, HOUSE BRAND COCKTAILS, OR SOFTDRINKS \$3.50
- TICKET VALID FOR CRAFT/DOMESTIC BEER, HOUSE WINE, HOUSE/PREMIUM COCKTAILS, OR SOFTDRINKS \$4.50

TERMS & CONDITIONS: \$10 per guest beverage minimum applies with all wedding packages. Minimums may be met through any combination of host & cash bar. For options 1, 2, & 3, Guests ages 3-20 are billed \$2 for every hour of unlimited drinks. Guests ages 2 and under are free. 20% gratuity & applicable sales tax is added to your final bill. See venue contract for Sepia's policies and commitment to responsible beverage service. **Absolutely no carry-ins allowed.**
Menu & pricing subject to change at any time.

Approved Catering Partners

·  CATERERS TO GREEN BAY |  CATERERS TO TWO RIVERS

VAN ABEL'S OF HOLLANDTOWN

8108 COUNTY TRUNK D. KAUKAUNA WI 54130
(920) 766-2291 | WWW.VANABELS.COM

ZOZO'S KITCHEN

1035 VANDERBRAAK ST. GREEN BAY WI 54302
(920) 301-3121 | WWW.ZZQGB.COM

HEIRLOOM KITCHEN

150 E. 2ND ST. KAUKAUNA WI 54130
(920) 202-8298 | WWW.HEIRLOOMKITCHENCOMPANY.COM

BROKEN PLATE

1306 WASHINGTON ST. MANITOWOC WI 54220
(920) 634-5913 | WWW.BROKENPLATECATERING.COM

COURTHOUSE PUB

1001 S. 8TH ST. MANITOWOC WI 54220
(920) 686-1166 | WWW.COURTHOUSEPUB.COM

WILD FIRE PIZZA TRUCK

TWO RIVERS WI

(920) 973-0850 | WWW.WILDFIREPIZZA.NET

(SEASONAL - OPEN LATE SPRING THROUGH OCTOBER OR NOVEMBER - PLEASE INQUIRE)

NOTE: YOU MAY USE ANY LICENSED BAKERY FOR CAKE AND/OR DESSERTS

We've Made Catering Simple!

SEPIA HAS ALIGNED THEMSELVES WITH **APPROVED CATERING PARTNERS TO INSURE THE QUALITY OF YOUR EVENT** IS NEVER COMPROMISED. WHEN YOU WORK WITH ONE OF OUR CATERING PARTNERS, IT MEANS YOU ARE WORKING WITH SOLID COMPANIES WITH PROVEN TRACK RECORDS. THEY KNOW THE LAYOUT OF OUR BUILDINGS, AND HIT THE GROUND RUNNING.

>>>HERE'S HOW IT WORKS!

STEP 1>> SHORTLY AFTER YOU'VE SECURED SEPIA AS YOUR RECEPTION VENUE, WE WILL SEND YOU A **CATERING MEETING REQUEST**. THIS MEETING IS SET SPECIFICALLY TO DISCUSS YOUR FOOD IDEAS, AND TO SECURE A CATERING ENTITY. THEY BOOK UP FAST JUST LIKE VENUES DO, SO WE WANT TO TACKLE THIS RIGHT AWAY! BEFORE WE MEET, HOP ON THEIR WEBSITES OR THEIR FACEBOOK/INSTAGRAM PAGES TO GET A FEEL FOR THEIR CULINARY STYLES. BETTER YET...GO VISIT THEIR RESTAURANTS/STOREFRONTS!

STEP 2>>> DURING THE CATERING MEETING IF YOU HAVE ALREADY IDENTIFIED YOUR PERFECT MEAL CHOICE, THAT'S GREAT! WE'LL MAKE ONE QUICK CALL TOGETHER TO INSURE THE CATERER'S AVAILABILITY, AND AS LONG AS YOUR DATE IS OPEN, WE'LL ADD YOUR SELECTIONS TO OUR CATERING PROPOSAL FORM. YOU WILL NEED TO SIGN THE PROPOSED MENU AND RETURN TO US. A \$200 RETAINER FEE APPLIES TO SECURE YOUR CATERER. THIS RETAINER IS APPLIED TO THE FINAL INVOICE.

STEP 3>>>IF YOU'D LIKE A CUSTOM MENU CRAFTED FOR YOUR EVENT, NO PROBLEM. WE CAN HANDLE THAT 2 WAYS! BOTH ARE EASY AND FUN...YOU DECIDE! FIRST, SEPIA CAN DO THE LEGWORK FOR YOU. WE WILL LISTEN CAREFULLY TO YOUR VISION, YOUR BUDGET, AND FOOD PREFERENCES. THEN WE WILL ENLIST THE CATERER(S) THAT BEST FIT YOUR REQUIREMENTS. GIVE US A WEEK OR TWO, AND WE'LL EMAIL YOU CUSTOM MENUS TO LOOK OVER. YOU CAN MAKE CHANGES IF YOU'D LIKE, OR SIGN THE MENU PROPOSAL & RETURN TO US WITH A SIGNATURE.

SECONDLY, FEEL FREE TO WORK DIRECTLY WITH THE CATERERS YOURSELF AND HAVE FUN WITH SOME TASTINGS ALSO. EACH CHEF YOU WORK WITH WILL DOCUMENT YOUR MENU CHOICES, AND GET THEM OVER TO US, ALONG WITH THE PRICING THEY'VE QUOTED YOU. WE WILL TAKE THAT SAME PRICING AND PUT INTO OUR CATERING MENU PROPOSAL FOR YOUR SIGNATURE.

WHICHEVER ROUTE YOU GO, YOUR MENU IS SECURED WHEN WE RECEIVE THE SIGNED CATERING PROPOSAL, AND A \$200 NON-REFUNDABLE RETAINER FEE. THE \$200 RETAINER IS APPLIED TO YOUR FINAL INVOICE. ALL PAYMENTS ARE MADE PAYABLE TO SEPIA CHAPEL AND CAN BE PAID ELECTRONICALLY OR MAILED TO THE P.O. ADDRESS ON THE BACK OF THIS GUIDE. WE ACCEPT VISA, MASTERCARD, DISCOVER, & AMERICAN EXPRESS. A 3.5% CREDIT CARD PROCESSING FEE APPLIES.

Frequently Asked Catering Questions:

FAQ'S

Q>>CAN I USE A CATERER OUTSIDE OF YOUR NETWORK?

YES. YOU MAY USE A CATERER OUTSIDE OUR LISTED PARTNERS, BUT A \$500 STAFFING FEE IS ADDED TO YOUR FINAL VENUE INVOICE ON ALL FRIDAYS, SATURDAYS, HOLIDAYS, & HOLIDAY WEEKENDS. A \$175 STAFFING FEE IS ADDED SUNDAY THRU THURSDAY & NON-HOLIDAYS. THIS FEE OFFSETS THE ADDITIONAL STAFFING COSTS INCURRED BY THE VENUE. EXTRA STAFF MEMBERS ARE BROUGHT IN TO COMPENSATE FOR THE LOSS OF EFFICIENCIES WITH NEW AND/OR UNFAMILIAR CATERERS. IT IS IMPORTANT YOU UNDERSTAND WE ARE NOT SAYING CATERER'S OUTSIDE OUR NETWORK ARE NOT GOOD OR ADEQUATE. IT HAS NOTHING TO DO WITH THAT ACTUALLY! WE ARE SIMPLY STATING THAT REGARDLESS OF QUALIFICATIONS, EFFICIENCIES ARE LOST WHEN TWO COMPANIES HAVE NOT WORKED TOGETHER OFTEN, OR EVEN AT ALL. WE TAKE DELIVERING QUALITY VERY SERIOUSLY, & HOPE YOU CAN APPRECIATE THE MEASURES WE TAKE TO INSURE WE WITHHOLD OUR PROMISE TO DELIVER THE WEDDING OF YOUR DREAMS!

Q>>I AM USING A CATERER OUTSIDE OF YOUR NETWORK. WHAT DO I ALL NEED TO KNOW?

IF YOU CHOOSE TO USE AN OUT OF NETWORK CATERING ENTITY, YOU ASSUME RESPONSIBILITY FOR ALL THINGS FOOD RELATED. THIS INCLUDES ALL COMMUNICATIONS, MENU CHANGES, GUEST COUNT, DIETARY NEEDS, PAYMENTS, AND MORE. THE CATERER IS RESPONSIBLE FOR BRINGING ALL THE FOOD, AND ANY/ALL FOOD RELATED ITEMS TO ADEQUATELY SERVE, SEASON, DISPLAY, STORE, COOL, AND HEAT THE FOOD. THE CATERER IS ALSO RESPONSIBLE FOR CLEANING UP THEIR WORK AND SERVING SPACE, INCLUDING TAKING DOWN BUFFET TABLES THE FOOD WAS SERVED FROM. THE CATERER IS ALSO RESPONSIBLE FOR SWEEPING THE FLOOR, OR PICKING UP ANY LITTER, AROUND THEIR WORK AREA(S). BUFFET TABLES ARE 16' LONG AND WILL BE SET WITH COORDINATING LINENS. ONE BUFFET LINE IS USED FOR PARTIES WITH 200 GUESTS OR LESS, AND TWO LINES ARE USED FOR 201 OR MORE. IF OTHER ACCOMODATIONS ARE NEEDED, THE CATERER SHOULD CONTACT SEPIA DIRECTLY. ALL CATERERS MUST PROVIDE COPY OF LICENSE A MINIMUM OF TWO WEEKS PRIOR TO THE SCHEDULED EVENT.

Q>>Is DINNERWARE INCLUDED? GLASS STEMWARE AND PREMIUM DISPOSABLE DINNER AND FLATWARE IS INCLUDED WITH OUR RECEPTION PACKAGES. PLEASE ASK US TO SEE SAMPLES PAIRED WITH OUR BEAUTIFUL LINENS. YOU'LL SEE HOW MUCH THESE ADD TO THE DESIGN OF THE TABLESCAPE! WE ALSO ADD GLASS WATER CARAFES TO EACH TABLE. THERE IS AN OPTION FOR UPGRADED CHINA THROUGH SEPIA FOR \$2.50 PER PERSON. LET US KNOW IF YOU ARE INTERESTED IN THIS. IT IS ALSO WORTH LOOKING INTO DINNERWARE OPTIONS THROUGH YOUR CATERER. DEPENDING ON YOUR FOOD SPEND, YOU MAY BE ELIGIBLE FOR AN UPGRADED PACKAGE THROUGH THEM.

With You Every Step Of The Way

HERE'S HOW THE PLANNING PROCESS WORKS

1>>>TOUR - IF YOU HAVEN'T ALREADY TAKEN A TOUR, LET'S GET ONE SCHEDULED. WE'D LOVE TO SHOW YOU ONE OR BOTH OF OUR VENUES. DURING THAT TIME, WE'D LOVE TO HEAR YOUR VISION AS WELL AS SHARE SOME IDEAS WITH YOU ON WHAT HAS WORKED WELL IN OUR VENUES. WE'LL TAKE TIME TO STEP THROUGH THE PACKAGES, & ANSWER QUESTIONS YOU MAY HAVE.

2>>>Book The Venue - IF YOU'D LIKE TO BOOK WITH US, JUST LET US KNOW WHICH PACKAGE YOU'D LIKE TO GO WITH, AND WE'LL SEND A VENUE CONTRACT TO YOUR EMAIL. YOU WILL NEED TO SIGN IT AND PUT DOWN A 50% NON-REFUNDABLE RETAINER TO SECURE YOUR DATE. THE CONTRACT AND PAYMENT CAN BE MADE ELECTRONICALLY OR SENT TO OUR MAILING ADDRESS ON BACK OF THIS GUIDE. A CONFIRMATION EMAIL WILL BE SENT TO CONFIRM YOUR DATE HAS BEEN BOOKED. WE ACCEPT CASH | CHECK | VISA | MASTERCARD | DISCOVER | AMERICAN EXPRESS. A 3.5% CREDIT CARD PROCESSING FEE APPLIES. ALSO NOTE --> *IF LIVE MUSIC IS PART OF THE PACKAGE YOU CHOSE*, AN INDEPENDENT AGREEMENT WILL ALSO BE SENT WITH THE VENUE CONTRACT. NO ADDITIONAL MONEY IS OWED, BUT YOUR SIGNATURE IS REQUIRED ON THESE DOCUMENTS. IT SIMPLY STATES YOU AGREE TO THE ARTIST(S) TERMS AND CONDITIONS, AND YOU UNDERSTAND WHAT SERVICE(S) THEY ARE PROVIDING FOR YOUR WEDDING.

3>>>(12-MONTH OR UPON SIGNING VENUE CONTRACT) - CATERING MEETING - SHORTLY AFTER YOU RECEIVE CONFIRMATION THAT THE VENUE IS BOOKED, WE'LL SEND YOU A REQUEST TO SCHEDULE A CATERING MEETING. THIS MEETING TAKES APPROXIMATELY 30 MINUTES & IS SET UP SPECIFICALLY TO DISCUSS FOOD & CATERING NEEDS. IT'S IMPORTANT WE LOCK IN YOUR CATERER EARLY BECAUSE THEY BOOK UP FAR IN ADVANCE JUST LIKE VENUES DO.

4>>>(9-MONTH) QUESTIONNAIRE - AROUND THE 9 MONTH MARK, YOU'LL RECEIVE AN EMAIL FROM US WITH A QUESTIONNAIRE TITLED '**IT'S TIME TO PLAN YOUR EVENT**'. PROVIDING ANSWERS TO THESE QUESTIONS IN ADVANCE OF YOUR UPCOMING PLANNING SESSION WILL HELP OUR TEAM PREPARE FOR A SUCCESSFUL MEETING TO COME.

5>>>(4-MONTH) 1.5 HOUR PLANNING SESSION - AROUND THE 4 MONTH MARK, WE'LL REACH OUT TO YOU AGAIN TO SCHEDULE YOUR PLANNING SESSION. PLAN ON THIS MEETING TAKING ABOUT 1.5 HOURS. WE'LL BEGIN BY DRAFTING UP A TIMELINE OF THE DAY, TALK ABOUT YOUR VISION AND COLOR PALLETTE. WE'LL SELECT LINEN & NAPKIN COLORS AND FOLD, STEP THROUGH DECOR SELECTIONS, AND PROVIDE A PRELIMINARY LAYOUT. WE WILL ALSO DIVE INTO YOUR BEVERAGE SELECTIONS, SO BE SURE TO VIEW THE BEVERAGE PACKAGE OPTIONS IN THIS GUIDE PRIOR TO THE MEETING. WE CAN EVEN TASTE COMPLIMENTARY COCKTAILS OR WINE DURING THE MEETING! JUST LET US KNOW. LASTLY, WE'LL GET YOUR REHEARSAL SCHEDULED AT THIS TIME.

6>>>(3-WEEK) FINAL DETAILS MEETING - AROUND THE 3 WEEK MARK, WE'LL MEET ONE LAST TIME (PLAN 30-60 MIN) TO COMB OVER THE DETAILS OF OUR FINAL PLAN. IN THIS MEETING, YOU WILL NEED TO PROVIDE US WITH THE FINAL GUARANTEED GUEST COUNT, AND WE WILL MODIFY THE LAYOUT IF THERE'S BEEN A BIG SHIFT IN GUEST COUNT. WE WILL ALSO FIRM UP THE TIMELINE. THE GOAL OF THIS MEETING IS TO MAKE SURE WE ARE ALL ON THE SAME PAGE SO THAT YOU FEEL COMFORTABLE, AND OUR TEAM IS SET UP TO EXECUTE YOUR DAY FLAWLESSLY!

7>>>(2-WEEK) INVOICES DUE - AT THE 2 WEEK MARK, YOU WILL RECEIVE ANOTHER EMAIL FROM US WITH ANY BALANCES DUE, ALONG WITH A CREDIT CARD AUTHORIZATION FORM. ALL OPEN INVOICES MUST BE PAID A MINIMUM OF 7 DAYS PRIOR TO THE EVENT. IF ADDITIONAL CHARGES ARE MADE THE DAY/NIGHT OF THE EVENT, WE WILL CHARGE THOSE TO THE CREDIT CARD ON FILE, UNLESS DIRECTED OTHERWISE.

8>>>(1 WEEK OR LESS) REHEARSAL - REHEARSAL IS USUALLY THE NIGHT BEFORE THE WEDDING, BUT PLEASE UNDERSTAND THERE ARE CIRCUMSTANCES THAT MAY REQUIRE THE REHEARSAL TO BE SCHEDULED EARLY IN THE DAY, OR A FEW DAYS BEFORE YOUR EVENT. DON'T LET THAT SCARE YOU! REMEMBER YOUR DAY-OF WEDDING COORDINATOR IS THERE FOR YOU NO MATTER WHAT ON YOUR WEDDING DAY, & WILL MAKE SURE YOUR ENTIRE DAY RUNS SMOOTH AND EVERYONE IS AT THE RIGHT PLACE AT THE RIGHT TIME.

9>>>THE WEDDING & BEYOND - OUR TEAM WILL WORK TIRELESSLY TO INSURE YOU HAVE THE TIME OF YOUR LIFE! BY THIS POINT, WE FEEL YOU HAVE BECOME PART OF OUR FAMILY. THAT BEING SAID, YOU'LL RECEIVE ONE LAST FOLLOW UP EMAIL ASKING YOU TO FILL OUT OUR 'HOW DID WE DO SURVEY'? YOUR CANDID RESPONSES ARE GREATLY APPRECIATED.

SEPIA

WEDDING & EVENT VENUE

GREEN BAY • TWO RIVERS

Where does the name Sepia come from? Pronounced 'see-pee-uh'

Sepia-tone Photographs of Gina's grandparents are hung in the foyer at each chapel, dating back to the late 1930s.

Sepia photographs are similar to black and white photos, but they are more brown or bronze in color.

Gina claims every time she looks at the photos, it's a reminder to hit the pause button every once in a while, and appreciate all that God has given us. Her favorite quote is "Black and white photos have a romantic quality,

but Sepia Tone photographs feel more alive and elegant; oftentimes provoking images of a bygone era.

It was an era more simplistic and focused on finding the beauty in everything" -AUTHOR UNKNOWN

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